

Watershed Agricultural Council

Agriculture ♦ Forestry ♦ Conservation Easements ♦ Economic Viability

33195 State Highway 10, Walton, New York 13856

phone: 607-865-7790

fax: 607-865-4932

nycwatershed.org



Watershed Agricultural Council EOH Conservation Planner Learned Professional/Exempt Employee Position Description

Education and Experience Requirements:

- Bachelor's Degree in agronomy, environmental science, agriculture, natural resource management or related disciplines (i.e. biological sciences). Substitution of an Associate's Degree in similar field of study and at least two years' relevant field experience will be considered. Examples of relevant experience may include farming, farm management, environmental monitoring or crop advising.
- Knowledge of USDA Natural Resource Conservation Service conservation practice standards.
- Knowledge of farming practices on horse and/or other livestock or crop operations.
- Computer knowledge of Microsoft Word, Excel, and Power Point.
- Knowledge of Geographic Information Systems and ArcMap preferred.
- Must have a valid and current driver's license.

Duties and Responsibilities:

- Establish farm contacts through ongoing outreach and by conducting Agricultural Environmental Management (AEM) Tier 1 and 2 reviews on farms.
- Maintain records of prospective and active farm participants, corresponding AEM Tier 1 and Tier 2 information and soil test results where applicable.
- Develop new Whole Farm Plans on livestock, horse and crop farms in the EOH Watersheds.
- Conduct Annual Status Reviews on farms with Whole Farm Plans to evaluate BMP effectiveness and document landowner comments and/or concerns regarding their Program participation.
- Coordinate crop field and pasture soil sample collection with every farm participating in the EOH Program and on those whose Nutrient Management Plan is nearing 3-year expiration.
- Complete soil sample submission forms and send soil samples for laboratory analysis. Develop nutrient management plans and updates to expired nutrient management plans based on laboratory recommendations.
- Develop nonstructural BMPs on farms such as pasture management plans, prescribed grazing plans and waste utilization plans and educate landowners on their benefits and fully explain the requirements for their successful implementation.
- Develop GIS maps using ArcView that denote fields, soil types, water resources and topography to include in management plans.
- Ability to communicate clearly, both orally and in writing.
- Work closely with the WAC Outreach and Communications Director to develop educational materials for landowners specific to pasture and manure management.

Reporting Relationships:

- Works under the direct supervision of the EOH Agricultural Program Manager or his/her designee.
- Works in an interagency team setting to develop whole farm plans and nutrient management plans.