

Watershed Agricultural Program SOP

3.1.01.3

BMP PRIORTIZATION AND WORKLOAD DEVELOPMENT ON EASED PROPERTIES

This procedure describes the process to implement the BMP Prioritization and Workload Development on Eased Properties.

1. The Ag Program Manager will send the annual BMP workload to the Easement Program Manager who will then send the list to the Land Conservation Stewardship Specialist(s) to verify if these properties are currently under easement or not.
2. Changes to annual BMP workload will be sent to Easement Program Manager by Procurement Officer.
3. Easement Program Manager will send to Land Conservation Stewardship Specialist(s) to verify if property is currently under easement or not.
4. If the property is eased then the Land Conservation Stewardship Specialist will notify BMP project planner and technician to get status of the project and “cc” Ag Program Manager and Procurement Officer.
5. The Land conservation Specialist will work directly with the BMP project Planner and Technician to deal with any easement related issues. If communication breaks down a message will get sent directly to the Ag Program Manager to review.