

## Watershed Agricultural Program Guideline

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### 2.1.22

#### **AGRICULTURAL CREP BMP SUBSEQUENT FUNDING APPROVAL**

This procedure describes the approval authority for decision making related to approval of CREP cost overruns of specific CREP agricultural Best Management Practice (BMP) implementation projects, subsequent to approval of Whole Farm Plans (WFP). This procedure supersedes all prior WAC policy/procedures related to CREP subsequent approval decision-making authority and process.

All affirmative subsequent approval decisions must be reported as distinct actions in the minutes of any WAC entity taking such action and that such action must be reported to the respective Program Committee for information purposes at its next regularly scheduled meeting.

1. Subsequent funding requests not to exceed \$3,000.00 or the total prior approved BMP funds:
  - Agricultural Program Manager and CO has the authority to approve.
2. Subsequent funding requests  $\geq$  \$3000.00 up to \$5,000.00 and is not greater than 50% over the total prior BMP funds approved:
  - The WAC Executive Director has the authority to approve. Authority may be delegated to subordinate staff to facilitate decision making on time sensitive projects.
3. Subsequent funding requests  $>$  \$5,000.00 or greater than 50% of the total prior BMP funds approved:
  - The respective Program Committee (WoH and EoH), Executive Committee or Council of Directors has the authority to approve.

#### **Contract Modifications/Subsequent Funding**

This procedure describes the approval authority for decision-making related to approval of Contract Modifications specific to CREP Agricultural Best Management Practice (BMP) implementation projects.

1. Not to exceed 10% of total prior BMP funds approved or \$3,000.00
  - Ag Program Manager and CO approval.

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2.  $\geq$  \$3,000.00, not to exceed 25% of the total prior BMP funds approved or, up to \$5,000.00
  - The WAC Executive Director has the authority to approve. Authority may be delegated to subordinate staff to facilitate decision making on time sensitive projects.
3. Exceeds 25% of the total prior BMP funds approved, or \$5,000.00
  - The respective Program Committee (WoH and EoH), Executive Committee or Council of Directors has the authority to approve.

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