

Watershed Agricultural Council

Agriculture ♦ Forestry ♦ Conservation Easements ♦ Economic Viability

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nycwatershed.org



Conservation Easement Program Intern/Temporary Employee Position Description

WAC Easement Program Staff work with landowners in the NYC Watershed to acquire and uphold agricultural and forestry conservation easements (CE). The purpose of WAC CE's is to protect water quality, agriculture, and forest land by limiting the form, location, and density of development. This seasonal position will provide technical support to the WAC Easement Program including, but not limited to, significant Geographic Information Systems (GIS) work, recordkeeping and filing projects, data checking, data collection and ground truthing. This position will primarily involve office-related work, but may at times require field work in potentially adverse weather conditions.

Education and Experience Requirements:

- B.S. or working towards a degree in GIS, Environmental Science, Ecology or a related natural resources field
- Excellent personal, written, and oral communication skills and a passion for conservation
- General computer skills and familiarity with Microsoft Office software suite
- Preference will be given to candidates with experience using GIS (ArcGIS 10x) and smartphone data collection applications such as ESRI's Collector App
- Conditions of employment are a valid driver's license

Duties and Responsibilities:

- Inventory, organize, and assist in the development of WAC's GIS products as directed by Land Conservation Stewardship Specialists and the Easement Program Director
- Review of digital data from surveyors to ensure geospatial mapping accuracy
- Inventory and organize surveys
- GPS data collection in the field as directed
- Digital stewardship files reconciliation with hard copy files
- Assist in field visits and site inspections
- Assist in updates to Property Binders and development of Baseline Documentation Reports
- All other duties as assigned

Reporting Relationships:

General supervision will be provided by the Acquisition and Stewardship Coordinator.