

Watershed Agricultural Guideline

2.1.04

AGRICULTURAL BMP SUBSEQUENT FUNDING APPROVAL PROCEDURE

This procedure describes the approval authority for decision-making related to approval of cost overruns of specific Agricultural Best Management Practice (BMP) implementation projects, subsequent to approval of Whole Farm Plans (WFP) and the Average BMP Cost(s) (ABC) with a WFP. (This procedure does not apply to contract modifications.)

All affirmative subsequent approval decisions must be reported as distinct actions in the minutes of any WAC entity taking such action and that such action must be reported to the respective program committee for information purposes at its next regularly scheduled meeting.

1. Subsequent funding requests not to exceed 10% of the current ABC, or the total prior BMP funds approved or \$5,000:
 - Agricultural Program Manager and CO has the authority to approve.
2. Subsequent funding requests > \$5,000 up to \$30,000 and is not greater than 50% over the current ABC or the total prior BMP funds approved:
 - The WAC Executive Director has the authority to approve. Authority may be delegated to subordinate staff to facilitate decision making on time sensitive projects.
3. Subsequent funding requests > \$30,000 or greater than 50% of the current ABC or the total prior BMP funds approved:
 - The respective Program Committee (WOH and EOH), Executive Committee or Council of Directors has the authority to approve.

Contract Modifications – Subsequent Funding

1. Not to exceed 10% of the current ABC, or the total prior BMP funds approved or \$5,000:
 - Ag Program Manager and CO approval.
2. > \$5,000 not to exceed 25% of the current ABC, or the total prior BMP funds approved or, up to \$30,000:
 - Executive Director Approval
3. Exceeds 25% of the current ABC or the total prior BMP funds approved or \$30,000:
 - Agricultural Program Committee, Executive Committee or Council of Directors.